Volunteering at Headway: Expression of interest form

|  |
| --- |
| **1. Contact Information** |
| Name |  |
| Address |  |
| Phone number |  |
| Email Address |  |

1. **Please write a brief profile about yourself, your skills and your interests.**
2. **Why do you want to volunteer for Headway Luton?**
3. **Which Centre would suit you best? You may even choose both.**

|  |  |
| --- | --- |
|  | **(please tick 🗸 )** |
| **Luton**(Open Monday to Friday 9.30am – 3.00pm) |  |
| **Houghton Regis**(Open Wednesdays only 10am – 2.30pm) |  |

1. **Your availability:** What days and times are you available? We are flexible with agreed days and hours but prefer a full day as it would enhance your experience and learning at Headway. If you cannot commit to a full day, then we would request three hours as a minimum to fit in with our day centre activities.

|  |
| --- |
| **Days/times I am available (please tick 🗸 )** |
|  | **All day****9:30-14:30** | **Morning only****9.30-12.30** | **Afternoon only****12.00-15.00** |
| Monday (Luton) |  |  |  |
| Tuesday (Luton) |  |  |  |
| Wednesday (Luton) |  |  |  |
| Wednesday (Houghton Regis) | **10:00-14:00** |  |  |  |
| Thursday (Luton) |  |  |  |
| Friday (Luton) |  |  |  |

1. **If there are areas of volunteering that you would be unwilling or unable to undertake for personal, health, cultural, religious or health reasons please provide brief details below** *(Please note that by policy no volunteers are permitted to help with personal care i.e. toileting, medication or first aid).*
2. **Please tell us how you heard about Headway Luton:**
3. **Covid-19 measures**

Headway Luton follows all current Public Health and local guidelines related to Covid-19 safety and these are mandatory for all staff and volunteers. Due to our duty of care towards clients and staff, we will only consider application from volunteers who have had both their Covid-19 vaccinations and are able to evidence this.

The wearing of masks on entering and moving throughout the building, and the wearing of appropriate PPE where necessary is mandatory.

**Please email your completed Expression of Interest Form to:**

volunteer@headwayluton.com

or post to: Volunteer Applications, c/o K. Kelly, Headway Luton Ltd, 49 – 53 Alma St, Luton LU1 2PL